

# FORM TO ESTABLISH OR CHANGE SERVICE

## THINGS YOU NEED TO ESTABLISH SERVICE:

- Drivers License or Government ID
- Rent receipt, lease agreement, buyers contract or deed with name & physical address
- Deposit

## ACCEPTABLE FORMS OF ID:

- Drivers License or other Government issued ID card
- U.S. Passport
- School ID with a Photograph
- U.S. Military card or Draft Record
- Military dependents ID card

(PLEASE PRINT)

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Drivers License #: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Email Address: \_\_\_\_\_

## YOUR ACCOUNT WILL BE ASSIGNED A PASSWORD, PLEASE ATLEAST ONE OF THE FOLLOWING:

- Mother's Maiden Name: \_\_\_\_\_
- Pet's Name: \_\_\_\_\_
- City of Birth: \_\_\_\_\_

## PAYMENT'S MAY BE MADE BY ONE OF THE FOLLOWING:

- Cash, Check or Money Order
- Credit/Debit Card
- Auto Bank Draft (Voided Check required)
- Online

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### OFFICE USE ONLY

Account #: \_\_\_\_\_ Billing Cycle: \_\_\_\_\_ Deposit Amount: \_\_\_\_\_  
 Lease  Deed  Receipt  Contract  Cash  Card  Check: \_\_\_\_\_  
 Photo ID  Passport #: \_\_\_\_\_  Agency Paying Deposit: \_\_\_\_\_  
 Homeowner  Renter  Write Off(s): Account #: \_\_\_\_\_ \$ \_\_\_\_\_  
 Transfer: Acct #: \_\_\_\_\_ Balance: \_\_\_\_\_ Deposit: \_\_\_\_\_  
Additional Comments: \_\_\_\_\_ Clerk: \_\_\_\_\_