



Certification Letter for Victim of Domestic Violence for Waiver of Utility Deposit:

A victim of domestic violence¹ may be eligible to have their utility deposit waived when starting or transferring certain utility services provided by the Tahlequah Public Works Authority. This form serves to certify that the person listed below is a victim of domestic violence and has demonstrated satisfactory credit for the purposes of starting or transferring electric, water, and/or wastewater service.

This completed form may be used in lieu of a deposit for electric, water, and/or wastewater utilities provided by the Tahlequah Public Works Authority. It is NOT applicable to Northeast Oklahoma Public Facilities Authority (NOPFA) or to any other utility provider. Requirement of deposit must be waived for the Applicant below for electric, water, and/or wastewater service, subject to submission of this completed form. A person seeking to have their deposit waived may do so in one of the following ways:

1. By providing this form along with a protective order² of an incident of such violence within thirty (30) days of the date of the order; or
2. By providing this completed form signed by a representative of Help-In-Crisis (“Certifying Agency³”) within thirty (30) days of signature; or
3. By providing this form signed by a representative of the Tahlequah Police Department⁴ within thirty (30) days of signature

Applicant Name: _____

Applicant Date of Birth: _____

Account Number (if applicable): _____

****IF A VALID PROTECTIVE ORDER IS ATTACHED TO THIS FORM, A CERTIFYING AGENCY OR OFFICER DOES NOT NEED TO COMPLETE THE FOLLOWING SECTIONS****

SECTION 1: CERTIFYING AGENCY:

This letter serves to certify that _____ (Name of Applicant for Service) is a victim of domestic violence, stalking, or harassment, as defined in Section 109 of Title 43 of the Oklahoma Statutes or Section 644 of Title 21 of the Oklahoma Statutes, and therefore has demonstrated satisfactory credit for the purposes of establishing service. The requirement of deposit shall be waived for the above-named customer. (Only one Certifying Agency is required.)

By my signature, I certify that the following Certifying Agency has determined that, based on the information gathered at the time of intake/assessment/provision of services, the above-named Applicant reported experiences of domestic violence and was assessed to be a victim of domestic violence.

Agency Name: _____

Contact Number: _____

Signature: _____

Printed Name: _____

Title: _____

Date: _____

SECTION 2, REPRESENTATIVE OF THE TAHLEQUAH POLICE DEPARTMENT:

By my signature I certify that I have personally responded to or have confirmed via internal records that an officer of the Tahlequah Police Department has responded to an incident occurring within the municipal boundaries of the City of Tahlequah where the above-named Applicant was reported to be a victim of domestic violence.

Department Representative Signature: _____

Department Representative Printed Name: _____

Badge Number (if applicable): _____

Date: _____

This form expires ninety (90) days from the date of the signature of the certifying individual.

**Forms may be submitted in person at 710 West Choctaw, Tahlequah, OK 74464 or
by mail to TPWA, P.O. Box 29, Tahlequah, OK 74465**

-
1. *For the purposes of this waiver, "domestic violence" means the threat of the infliction of physical injury, any act of physical harm or the creation of a reasonable fear thereof, the intentional infliction of emotional distress by a present or former member of the household, against any member of the household, including coercive control by involving physical, sexual, psychological, emotional, economic or financial abuse. This definition is mean to encompass all scenarios contemplated by 43 O.S. § 109(1)(2)(a), 21 O.S. § 644.1, and 22 O.S. § 60.1 et seq.*
 2. *Both a victim protective order (VPO) or emergency protective order (EPO) qualify. This is meant to mirror the requirements of 41 O.S. § 111(F).*
 3. *Only one Certifying Agency is required.*
 4. *A representative of the Tahlequah Police Department may certify if the following circumstances are present: (1) the officer has personally responded to or who can confirm through internal records that another officer has responded to (2) an incident that occurred within the City of Tahlequah where (3) the applicant was reported to be a victim of domestic violence.*

FOR TPWA USE ONLY:

Date of Submission: _____ CSR Initials: _____ Entered into Caselle: _____