




## **AMENDED AGENDA**

**December 20, 2024**

### **NOTICE OF REGULAR MEETING OF THE TAHLEQUAH MUNICIPAL UTILITY BOARD**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Municipal Utility Board will hold a Regular Meeting on Friday, December 20, 2024 at 9:00am. The place and street address of the meeting will be the Board Room at 710 West Choctaw Street Tahlequah, Oklahoma.

- I. Call meeting to order
- II. Salute to the American flag
- III. Absence of members, if any, to be approved
- IV. Consent Agenda: These items are placed on the Consent Agenda so that Board Members of Tahlequah Municipal Utility Board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with approval of all Board Members may be tabled until next Regular Board Meeting.
  1. Approve minutes of November 15, 2024 Regular Board Meeting
  2. Financial Report for November 2024
- V. Regular Agenda:
  1. Discussion & Possible Action to accept the resignation of Mr. Todd Mutzig from the Tahlequah Municipal Utility Board.
  2. Discussion & Possible Action to appoint a new board member to fill the vacancy on the Tahlequah Municipal Utility Board.
  3. General Manager's Report
  4. Attorney's Report
  5. New business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of posting
- VI. Adjourn

By:   
Michael Doublehead, General Manager



## **AMENDED AGENDA**

**December 20, 2024**

### **NOTICE OF REGULAR MEETING OF THE TAHLEQUAH PUBLIC WORKS AUTHORITY BOARD**

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Tahlequah Public Works Authority Board will hold a Regular Meeting on Friday, December 20, 2024 at 9:05am. The place and street address of the meeting will be the Board Room at 710 West Choctaw Street Tahlequah, OK.

- I. Call meeting to order
- II. Absence of members, if any, to be approved
- III. Consent Agenda: These items are placed on the Consent Agenda so that Board Members of Tahlequah Public Works Authority Board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with approval of all Board Members may be tabled until next Regular Board Meeting.
  1. Approve minutes of November 15, 2024 Regular Board Meeting
  2. Approve regular claims and debit card expenditures
- IV. Regular Agenda:
  1. Introduction of guests
  2. Discussion & Possible Action to approve Financial Report for November 2024
  3. Discussion & Possible Action to approve truck bid for Office/Administration
  4. Discussion & Possible Action to approve bucket truck bid for the Electric Department
  5. Discussion & Possible Action to approve contract with Local Government Testing Consortium, LLC
  6. Discussion & Possible Action to approve a Memorandum of Agreement with the Cherokee Nation for Highway 62 sewer line extension
  7. Discussion & Possible Action to approve Invoice #253181 with Wallace Design Collective, PC for water main extension along W 810 Rd totaling \$44,500.00
  8. Engineer's Report
  9. Discussion & Possible Action for engineering services agreement with Holloway, Updike and Bellen, Inc., for the Westside High Elevation Pressure Zone Project totaling \$250,000.00
  10. Discussion & Possible Action to approve Guthrie Excavating Pay Application #1 for Hwy 82 waterline relocation totaling \$378,461.00
  11. Discussion & Possible Action to approve Cook Consulting Pay Application #6 for Muskogee Ave water line totaling \$237,683.67
  12. Discussion & Possible Action to approve Kimery Painting Pay Application #3 for tank rehabilitation totaling \$11,047.60
  13. Discussion & Possible Action to approve HUB Invoice #13 for Muskogee Waterline Relocation totaling \$2,100.00

14. Discussion & Possible Action to approve HUB Invoice #11 for Southside Water and Wastewater – Phase II totaling \$11,800.00
15. Discussion & Possible Action to approve HUB Invoice #1 for Industrial Park Sewer Line Replacement totaling \$15,000.00
16. Discussion & Possible Action to approve payments for Wastewater Treatment Plant Rehabilitation project
  - a) HCCCO, LLC Contractors Pay Application #37 in the amount of \$18,050.00
  - b) HUB Engineers Invoice #63 in the amount of \$1,170.00
  - c) HUB Engineers Invoice #64 in the amount of \$2,385.00
  - d) Outlay Report No. 41 (ORF-271)
17. Discussion & Possible Action and Approval of Amendment to the Tahlequah Public Works Authority Declaration of Trust
18. Discussion regarding General Manager Michael Doublehead's Notice of Retirement
19. General Manager's Report
20. Discussion & Possible Action to accept the resignation of Mr. Todd Mutzig from the Tahlequah Public Works Authority Board.
21. Discussion & Possible Action to appoint a new board member to fill the vacancy on the Tahlequah Public Works Authority Board.
22. Attorney's Report
23. New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of posting

V. Adjourn

By:   
(Michael Doublehead, General Manager)