

AGENDA

June 16, 2023

NOTICE OF REGULAR MEETING OF THE TAHLEQUAH MUNICIPAL UTILITY BOARD

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Municipal Utility Board will hold a Regular Meeting on Friday, June 16, 2023 at 9:00am. The place and street address of the meeting will be the Board Room at 710 West Choctaw Street Tahlequah, Oklahoma.

- I. Call meeting to order
- II. Salute to the American flag
- III. Absence of members, if any, to be approved
- IV. Consent Agenda: These items are placed on the Consent Agenda so that Board Members of Tahlequah Municipal Utility Board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with approval of all Board Members may be tabled until next Regular Board Meeting.
 - I. Approve minutes of May 19, 2023 Regular Board Meeting
- V. Regular Agenda:
 1. Discussion & Possible Action to elect officers to Tahlequah Municipal Utility Board
 - i. Chairman
 - ii. Vice Chairman
 2. General Manager's Report
 3. Attorney's Report
 4. New business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of posting
- VI. Adjourn

By: 
Michael Doublehead, General Manager



TAHLEQUAH PUBLIC WORKS AUTHORITY BOARD

PO BOX 29 - TAHLEQUAH, OKLAHOMA 74465
(918) 456-2564

AGENDA

June 16, 2023

NOTICE OF REGULAR MEETING OF THE TAHLEQUAH PUBLIC WORKS AUTHORITY BOARD

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Tahlequah Public Works Authority Board will hold a Regular Meeting on Friday, June 16, 2023 at 9:05am. The place and street address of the meeting will be the Board Room at 710 West Choctaw Street Tahlequah, Oklahoma.

- I. Call meeting to order
- II. Absence of members, if any, to be approved
- III. Consent Agenda: These items are placed on the Consent Agenda so that Board Members of Tahlequah Public Works Authority Board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with approval of all Board Members may be tabled until next Regular Board Meeting.
 1. Approve minutes of May 19, 2023 Regular Board Meeting
 2. Approve minutes of May 25, 2023 Special Board Meeting
 3. Approve regular claims and debit card expenditures
- IV. Regular Agenda:
 1. Introduction of guests
 2. Discussion & Possible Action to elect officers to Tahlequah Public Works Authority Board
 - i. Chairman
 - ii. Vice Chairman
 3. Discussion & Possible Action to approve Financial Report for May 2023
 4. Discussion & Possible Action to approve FY 2023-2024 Budget
 5. Discussion & Possible Action to approve 2024 Audit Engagement Letter for the year ending June 30, 2023 from Robert St. Pierre, CPA in the amount of \$24,950.00
 6. Discussion & Possible Action to approve the Domestic Violence Waiver Policy
 7. Discussion & Possible Action to approve General Liability and Automobile Insurance for FY 2023-2024 totaling \$83,083.00
 8. Discussion & Possible Action to approve the Property Renewal for FY 2023-2024 totaling \$108,839.00
 9. Discussion & Possible Action to approve the Workers' Compensation Renewal for FY 2023-2024 totaling \$114,624.00

10. Discussion & Possible Action to acknowledge receipt of DEQ Permit No. WL000011230219 for the construction of 3,159 linear feet of eight-inch (8") PVC potable water line and all appurtenances to serve the Cherokee Nation Housing – Galitsode Subdivision Cherokee County, Oklahoma
11. Discussion & Possible Action to acknowledge receipt of DEQ Permit No. SL000011230220 for the construction of 4,141 linear feet of eight-inch (8") PVC gravity sanitary sewer line and all appurtenances to serve the Cherokee Nation Housing – Galitsode Subdivision, Cherokee County, Oklahoma
12. Discussion & Possible Action to approve Invoice #19 to HUB for Engineering Services for Southside Water & Wastewater System Improvements totaling \$1,500.00
13. Discussion & Possible Action to approve payments for Wastewater Treatment Plant Rehabilitation
 - i. HCCCO, LLC Contractors Pay Application #26 In the amount of \$47,842.48
 - ii. HUB Engineers Invoice #47 in the amount of \$4,050.00
 - iii. Quality Testing Invoice No. QT2523 in the amount of \$303.00
 - iv. Outlay Report No. 30 (ORF-271)
14. EXECUTIVE SESSION: As provided for in the Open Meetings Act Title 25, Section 307b.4 regarding confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. RE: Alan D. Johnson & Kimberly Johnson vs. TPWA (Case: CV-23-98)
15. Possible Action on Executive Session item RE: Alan D. Johnson & Kimberly Johnson vs. TPWA (Case: CV-23-98)
16. Engineer's Report
17. General Manager's Report
18. Attorney's Report
19. New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of posting

V. Adjourn

By:


Michael Doublehead, General Manager