

AGENDA

February 21, 2025

NOTICE OF REGULAR MEETING OF THE TAHLEQUAH MUNICIPAL UTILITY BOARD

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Municipal Utility Board will hold a Regular Meeting on Friday, February 21, 2025 at 9:00am. The place and street address of the meeting will be the Board Room at 710 West Choctaw Street Tahlequah, Oklahoma.

- I. Call meeting to order
- II. Salute to the American flag
- III. Absence of members, if any, to be approved
- IV. Consent Agenda: These items are placed on the Consent Agenda so that Board Members of Tahlequah Municipal Utility Board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with approval of all Board Members may be tabled until next Regular Board Meeting.
 1. Approve minutes of January 17, 2025 Regular Board Meeting
 2. Financial Report for January 2025
- V. Regular Agenda:
 1. Affirmation of Loyalty Oath for Mr. Stephen Highers administered by Ms. Lacy Creech
 2. General Manager's Report
 3. Attorney's Report
 4. New business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of posting
- VI. Adjourn

By: 
Michael Doublehead, General Manager



AGENDA

February 21, 2025


NOTICE OF REGULAR MEETING OF THE TAHLEQUAH PUBLIC WORKS AUTHORITY BOARD

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Tahlequah Public Works Authority Board will hold a Regular Meeting on Friday, February 21, 2025 at 9:05am. The place and street address of the meeting will be the Board Room at 710 West Choctaw Street Tahlequah, OK.

- I. Call meeting to order
- II. Absence of members, if any, to be approved
- III. Consent Agenda: These items are placed on the Consent Agenda so that Board Members of Tahlequah Public Works Authority Board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with approval of all Board Members may be tabled until next Regular Board Meeting.
 1. Approve minutes of January 17, 2025 Regular Board Meeting
 2. Approve minutes of January 28, 2025 Special Board Meeting
 3. Approve regular claims and debit card expenditures
- IV. Regular Agenda:
 1. Introduction of guests
 2. Affirmation of Loyalty Oath for Mr. Stephen Highers administered by Ms. Lacy Creech
 3. Discussion & Possible Action to approve Financial Report for January 2025
 4. Discussion & Possible Action to approve surplus items
 - a) Case Trenching Machine
 - b) 2011 Ford F-250 (Unit #142)
 - c) 2009 Case M series backhoe E-68
 - d) 2008 Ford F-350 (Unit #154)
 - e) 2024 truck bed and bumper
 - f) black flat bed
 - g) Used traffic signal heads
 5. Discussion & Possible Action to approve bid for two (2) 10-wheel dump trucks
 6. Discussion & Possible Action to approve bid for 2000 kVA transformer
 7. Discussion & Possible Action to approve clothing contract for Electric Department
 8. Discussion & Possible Action to approve contract with Xpress Bill Pay
 9. Discussion & Possible Action to acknowledge receipt of DEQ Permit #: SL000011240964 for the construction of 1,537 linear feet of eight (8) inch PVC gravity sewer line and all appurtenances for Sequoyah High School
 10. Engineer's Report

11. Discussion & Possible Action to award a bid to Guthrie Excavation for electrical line boring on Hwy 82 relocation project totaling \$99,910.00
12. Discussion & Possible Action to approve HUB Invoice #1 for Westside High Elevation Pressure Zone project totaling \$18,300.00
13. EXECUTIVE SESSION:
 - a) As provided for in the Open Meetings Act Title 25, Section 307b.1: Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee. RE: General Manager
 - b) Open Meetings Act Title 25, Section 307b.4 regarding confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest. RE: Any pending legal issues between the Trust and its beneficiary
14. Action on Executive Session item a) RE: General Manager
15. Action on Executive Session item b) RE: Pending legal issues between the Trust and its beneficiary
16. Discussion & Possible Action to approve a policy regarding City Councilors serving as Trustees
17. Discussion & Possible Action to accept Board resignation from Ms. Bree Long
18. Discussion & Possible Action to accept Board resignation from Ms. Sherry Robertson-Baker
19. Discussion & Possible Action to appoint Ms. Sherry Robertson-Baker's to fulfill the unexpired term of Ms. Bree Long
20. General Manager's Report
21. Attorney's Report
22. New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of posting

V. Adjourn

By: 
Michael Doublehead, General Manager