


TAHLEQUAH PUBLIC WORKS AUTHORITY
P.O. BOX 29 TAHLEQUAH, OKLAHOMA 74464
(918) 456-2564

**NOTICE OF REGULAR MEETING OF THE
TAHLEQUAH MUNICIPAL UTILITY BOARD**

July 21, 2017

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Municipal Utility Board will hold a Regular Meeting on Friday, July 21, 2017, at 9:00 a.m. The place and address of the meeting will be the Board Room, at 101 North College Avenue, Tahlequah, Oklahoma.

- I. Call meeting to order.
- II. Salute to the American Flag
- III. Absence of members, if any, to be approved.
- IV. Consent Agenda: These items are placed on the Consent Agenda so that board members of Tahlequah Municipal Utility Board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the consent agenda not meeting with approval of all Board Members may be tabled until next regular board meeting.
 1. Approve minutes of June 16, 2017 Regular Board Meeting.
- V. Regular Agenda:
 1. Discussion & Possible Action to elect officers to Tahlequah Municipal Utility Board
 2. Discussion & Possible Action to appoint a Board Member to replace Mr. Jerry Cook
 3. General Manager's Report
 4. Attorney's Report
 5. New business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of posting.
 6. Adjourn.

By: 
Michael Doublehead, General Manager

TAHLEQUAH PUBLIC WORKS AUTHORITY


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**NOTICE OF REGULAR MEETING OF THE
TAHLEQUAH PUBLIC WORKS AUTHORITY BOARD**

July 21, 2017

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Tahlequah Public Works Authority Board will hold a Regular Meeting on Friday, July 21, 2017 at 9:05 a.m. The place and street address of the meeting will be the Board Room, 101 North College Avenue Tahlequah, Oklahoma.

- I. Call meeting to order.
- II. Absence of members, if any, to be approved.
- III. Consent Agenda: These items are placed on the Consent Agenda so that Board Members of Tahlequah Public Works Authority Board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the consent agenda not meeting with approval of all Board Members may be tabled until next Regular Board Meeting.
 1. Approve minutes of June 16, 2017 Regular Board Meeting
 2. Approve Regular Claims
 3. Approve debit card expenditures
- IV. REGULAR AGENDA:
 1. Introduction of guests
 2. Discussion & Possible Action to elect officers to Tahlequah Public Works Authority Board
 3. Discussion & Possible Action to approve financial report for the month of June, 2017
 4. Discussion & Possible Action to approve invoice for GH2 for \$8,265.03
 5. Discussion & Possible Action to approve engineering services for relocation of water lines for the Cherokee Nation Hospital Complex for \$48,510.00
 6. Discussion & Possible Action to hire WesTech for Teehee WTP rehabilitation for existing Type "C" Contraflo totaling \$49,692.00
 7. POSSIBLE EXECUTIVE SESSION: As provided for in the Open Meetings Act Title 25, Section 307b.3 re: purchase or appraisal of real property.
 8. Possible Action on Executive Session item re: purchase or appraisal of real property
 9. Discussion & Possible Action to appoint a Board Member to replace Mr. Jerry Cook
 10. Engineer's Report
 11. General Manager's Report
 12. Attorney's Report
 13. New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of posting
- V. Adjourn

By: 
Michael Doublehead, General Manager

TAHLEQUAH PUBLIC WORKS AUTHORITY

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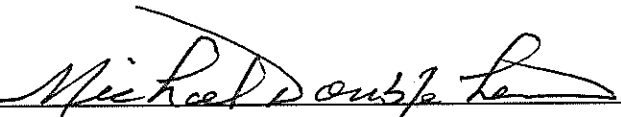
(918) 456-2564

NOTICE OF REGULAR MEETING OF THE TAHLEQUAH MUNICIPAL UTILITY BOARD

August 18, 2017

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Municipal Utility Board will hold a Regular Meeting on Friday, August 18, 2017, at 9:00 a.m. The place and address of the meeting will be the Board Room, at 101 North College Avenue, Tahlequah, Oklahoma.

- I. Call meeting to order.
- II. Salute to the American Flag
- III. Absence of members, if any, to be approved.
- IV. Consent Agenda: These items are placed on the Consent Agenda so that board members of Tahlequah Municipal Utility Board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the consent agenda not meeting with approval of all Board Members may be tabled until next regular board meeting.
 1. Approve minutes of July 21, 2017 Regular Board Meeting.
- V. Regular Agenda:
 1. Discussion & Possible Action to appoint a Board Member to replace Mr. Jerry Cook
 2. Discussion & Possible Action to elect officers to Tahlequah Municipal Utility Board
 3. General Manager's Report
 4. Attorney's Report
 5. New business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of posting.
 6. Adjourn.

By: 
Michael Doublehead, General Manager

TAHLEQUAH PUBLIC WORKS AUTHORITY

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**NOTICE OF REGULAR MEETING OF THE
TAHLEQUAH PUBLIC WORKS AUTHORITY BOARD**

August 18, 2017

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Tahlequah Public Works Authority Board will hold a Regular Meeting on Friday, August 18, 2017 at 9:05 a.m. The place and street address of the meeting will be the Board Room, 101 North College Avenue Tahlequah, Oklahoma.

- I. Call meeting to order.
- II. Absence of members, if any, to be approved.
- III. Consent Agenda: These items are placed on the Consent Agenda so that Board Members of Tahlequah Public Works Authority Board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the consent agenda not meeting with approval of all Board Members may be tabled until next Regular Board Meeting.
 1. Approve minutes of the June 29, 2017 Special Board Meeting
 2. Approve minutes of July 21, 2017 Regular Board Meeting
 3. Approve Regular Claims
 4. Approve debit card expenditures
- IV. REGULAR AGENDA:
 1. Introduction of guests
 2. Discussion & Possible Action to appoint a Board Member to replace Mr. Jerry Cook
 3. Discussion & Possible Action to elect officers to Tahlequah Public Works Authority Board
 4. Discussion & Possible Action to approve financial report for the month of July, 2017
 5. Discussion & Possible Action regarding purchase of materials for Bluff Ave.
 6. Engineer's Report
 7. General Manager's Report
 8. Attorney's Report
 9. New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of posting
- V. Adjourn

By:


Michael Doublehead, General Manager

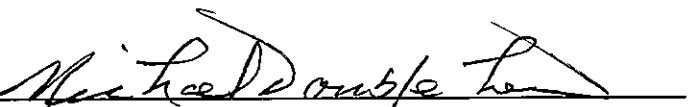
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P.O. BOX 29 TAHLEQUAH, OKLAHOMA 74464
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**NOTICE OF REGULAR MEETING OF THE
TAHLEQUAH MUNICIPAL UTILITY BOARD**

September 15, 2017

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Municipal Utility Board will hold a Regular Meeting on Friday, September 15, 2017, at 9:00 a.m. The place and address of the meeting will be the Board Room, at 101 North College Avenue, Tahlequah, Oklahoma.

- I. Call meeting to order.
- II. Salute to the American Flag
- III. Absence of members, if any, to be approved.
- IV. Consent Agenda: These items are placed on the Consent Agenda so that board members of Tahlequah Municipal Utility Board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the consent agenda not meeting with approval of all Board Members may be tabled until next Regular Board Meeting.
 1. Approve minutes of August 18, 2017 Regular Board Meeting.
- V. Regular Agenda:
 1. Affirmation of Loyalty Oath for Mr. Scott Wright administered by Ms. Gail Dotson
 2. General Manager's Report
 3. Attorney's Report
 4. New business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of posting.
 5. Adjourn.

By: 
Michael Doublehead, General Manager

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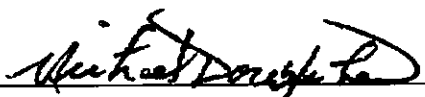
(918) 456-2564

NOTICE OF REGULAR MEETING OF THE TAHLEQUAH PUBLIC WORKS AUTHORITY BOARD

September 15, 2017

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Tahlequah Public Works Authority Board will hold a Regular Meeting on Friday, September 15, 2017 at 9:05 a.m. The place and street address of the meeting will be the Board Room, 101 North College Avenue Tahlequah, Oklahoma.

- I. Call meeting to order.
- II. Absence of members, if any, to be approved.
- III. Consent Agenda: These items are placed on the Consent Agenda so that Board Members of Tahlequah Public Works Authority Board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with approval of all Board Members may be tabled until next Regular Board Meeting.
 1. Approve minutes of August 18, 2017 Regular Board Meeting
 2. Approve Regular Claims
 3. Approve debit card expenditures
- IV. REGULAR AGENDA:
 1. Introduction of guests
 2. Affirmation of Loyalty Oath for Mr. Scott Wright administered by Ms. Gail Dotson
 3. Discussion & Possible Action to approve financial report for the month of August, 2017
 4. Discussion & Possible Action to approve payment application to GH2 for \$101,907.91
 5. Discussion & Possible Action to approve payment to HUB for W 4th St water relocation totaling \$250.00
 6. Discussion & Possible Action to approve payment to HUB for Tenkiller WTP Expansion engineering report totaling \$4,500.00
 7. Discussion & Possible Action to approve payment to HUB for engineering services on Ross Rd water relocation totaling \$12,127.50
 8. Discussion & Possible Action to approve submission to ODEQ Drinking Water State Revolving Fund (DWSRF) program for review
 9. Engineer's Report
 10. EXECUTIVE SESSION: As provided for in the Open Meetings Act Title 25, Section 307b.3 regarding purchase or appraisal of real property.
 11. Possible Action on Executive Session item, as necessary, re: purchase or appraisal of real property
 12. General Manager's Report
 13. Attorney's Report
 14. New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of posting
- V. Adjourn

By: 
Michael Doublehead, General Manager


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**NOTICE OF REGULAR MEETING OF THE
TAHLEQUAH MUNICIPAL UTILITY BOARD**

October 13, 2017

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Municipal Utility Board will hold a Regular Meeting on Friday, October 13, 2017, at 9:00 a.m. The place and address of the meeting will be the Board Room, at 101 North College Avenue, Tahlequah, Oklahoma.

- I. Call meeting to order.
- II. Salute to the American Flag
- III. Absence of members, if any, to be approved.
- IV. Consent Agenda: These items are placed on the Consent Agenda so that Board Members of Tahlequah Municipal Utility Board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with approval of all Board Members may be tabled until next Regular Board Meeting.
 - 1. Approve minutes of September 15, 2017 Regular Board Meeting.
- V. Regular Agenda:
 - 1. General Manager's Report
 - 2. Attorney's Report
 - 3. New business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of posting.
 - 4. Adjourn.

By: 
Michael Doublehead, General Manager

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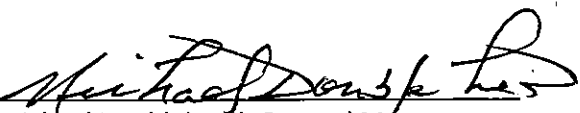
NOTICE OF REGULAR MEETING OF THE TAHLEQUAH PUBLIC WORKS AUTHORITY BOARD

October 13, 2017

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Tahlequah Public Works Authority Board will hold a Regular Meeting on Friday, October 13, 2017 at 9:05 a.m. The place and street address of the meeting will be the Board Room, 101 North College Avenue Tahlequah, Oklahoma.

- I. Call meeting to order.
- II. Absence of members, if any, to be approved.
- III. Consent Agenda: These items are placed on the Consent Agenda so that Board Members of Tahlequah Public Works Authority Board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with approval of all Board Members may be tabled until next Regular Board Meeting.
 1. Approve minutes of September 15, 2017 Regular Board Meeting
 2. Approve Regular Claims
 3. Approve debit card expenditures
- IV. Regular Agenda:
 1. Introduction of guests
 2. Discussion & Possible Action to approve financial report for September 2017
 3. Discussion & Possible Action to approve payment application #2 to Voy Construction for \$17,720.78
 4. Discussion & Possible Action to approve payment to GH2 Architects on the new office building for construction admin, electric heating redesign, & floor elevation redesign totaling \$14,292.55
 5. Discussion & Possible Action to approve Pay Estimate #4 (final) to HUB for engineering services on W. 4th Street water relocation totaling \$41,125.25
 6. Discussion & Possible Action to approve Invoice #2 to HUB for an engineering report on Tenkiller WTP expansion totaling \$9,000.00
 7. Discussion & Possible Action to approve Invoice #4 to HUB for engineering services on east side sewer collections system totaling \$3,800.00 for flow observation & cost estimates/maps/reports
 8. Discussion & Possible Action to approve Invoice #1 to HUB for engineering services from Greg Armstrong for design of retaining wall at the new office building totaling \$680.00
 9. Discussion & Possible Action to approve Invoice #2 to HUB for engineering services on Ross Rd water relocation totaling \$12,127.50
 10. Engineer's Report
 11. General Manager's Report
 12. Attorney's Report
 13. New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of posting
- V. Adjourn

By:


Michael Doublehead, General Manager

TAHLEQUAH PUBLIC WORKS AUTHORITY

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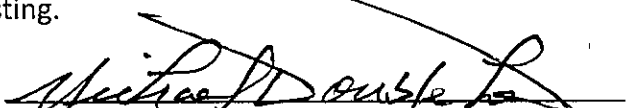
**AMENDED – NOTICE OF REGULAR MEETING OF THE
TAHLEQUAH PUBLIC WORKS AUTHORITY BOARD**

NOVEMBER 17, 2017

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Tahlequah Public Works Authority Board will hold a Regular Meeting on Friday, November 17, 2017 at 9:05 a.m. The place and street address of the meeting will be the Board Room, 101 North College Tahlequah, Oklahoma.

- I. Call meeting to order.
- II. Absence of members, if any, to be approved.
- III. Consent Agenda: These items are placed on the Consent Agenda so that Board Members of Tahlequah Public Works Authority Board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the consent agenda not meeting with approval of all Board Members may be tabled until next Regular Board Meeting.
 1. Approve minutes of October 13, 2017 Regular Board Meeting
 2. Approve Regular Claims
 3. Approve debit card expenditures
 4. Approve 2018 Board Meetings & holidays
- IV. Regular Agenda:
 1. Introduction of guests.
 2. Discussion & Possible Action to elect officers to Tahlequah Public Works Authority Board
 3. Appointment of Mr. Scott Wright to serve on the following committees to replace Mr. Jerry Cook
 - i. Policy & Personnel Committee
 - ii. Technology Committee
 - iii. Projects & Infrastructure Committee
 4. Discussion & Possible Action to approve financial report for October, 2017
 5. Discussion & Possible Action to approve payment application #3 to Voy Construction for \$61,056.07
 6. Discussion & Possible Action to approve Invoice #5 to GH2 for construction administration totaling \$4,387.70
 7. Discussion & Possible Action to approve bid for a bucket truck for Electric Department
 8. Discussion & Possible Action to approve Invoice #3 to HUB for engineering services on Tenkiller WTP expansion totaling \$61,500.00
 9. Discussion & Possible Action to approve Invoice #3 to HUB for engineering services on Ross Road water line relocation totaling \$12,127.50
 10. Engineer's Report – HUB, Inc
 11. General Manager's Report
 12. Attorney's Report
 13. New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of posting.
- V. Adjourn

By:


Michael Doublehead, General Manager

Amended November 15, 2017 at 4:30 p.m.

TAHLEQUAH PUBLIC WORKS AUTHORITY
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**NOTICE OF REGULAR MEETING OF THE
TAHLEQUAH MUNICIPAL UTILITY BOARD**

DECEMBER 15, 2017

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Municipal Utility Board will hold a Regular Meeting on Friday, December 15, 2017, at 9:00 a.m. The place and address of the meeting will be the Board Room at 101 North College, Tahlequah, Oklahoma.

- I. Call meeting to order
- II. Salute to the American flag
- III. Absence of members, if any, to be approved
- IV. Consent Agenda: These items are placed on the Consent Agenda so that board members of Tahlequah Municipal Utility Board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the consent agenda not meeting with approval of all Board Members may be tabled until next regular board meeting.
 1. Approve minutes of November 17, 2017 Regular Board Meeting
- V. Regular Agenda:
 2. General Manager's Report
 3. Attorney's Report
 4. New business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of posting.
- VI. Adjourn

By: 
Michael Doublehead, General Manager

TAHLEQUAH PUBLIC WORKS AUTHORITY

P.O. BOX 29 TAHLEQUAH, OKLAHOMA 74464

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**NOTICE OF REGULAR MEETING OF THE
TAHLEQUAH PUBLIC WORKS AUTHORITY BOARD**

DECEMBER 15, 2017

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Tahlequah Public Works Authority Board will hold a Regular Meeting on Friday, December 15, 2017 at 9:05 a.m. The place and street address of the meeting will be the Board Room at 101 North College Tahlequah, Oklahoma.

- I. Call meeting to order.
- II. Absence of members, if any, to be approved.
- III. Consent Agenda: These items are placed on the Consent Agenda so that Board Members of Tahlequah Public Works Authority Board, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the consent agenda not meeting with approval of all Board Members may be tabled until next Regular Board Meeting.
 1. Approve minutes of November 17, 2017 Regular Board Meeting
 2. Approve Regular Claims
 3. Approve debit card expenditures
- IV. Regular Agenda:
 1. Introduction of guests.
 2. Discussion & Possible Action to approve financial report for November, 2017
 3. Discussion & Possible Action to accept the Audit Report 2017
 4. Discussion & Possible Action to approve Invoice #6 to GH2 for Construction Administration totaling \$4,387.70
 5. Discussion & Possible Action to approve Payment #4 to Voy Construction for \$153,370.34
 6. Discussion & Possible Action to approve Payment #5 to Voy Construction for \$184,493.00
 7. Discussion & Possible Action to approve Invoice #4 to HUB for engineering services on Ross Road water line relocation totaling \$7,276.50
 8. Discussion & Possible Action to approve Invoice #2 to HUB for engineering services on Wheeler Circle sewer line replacement totaling \$170.00
 9. Discussion & Possible Action to approve Invoice #4 to HUB for final design phase services on Tenkiller WTP expansion totaling \$6,000.00
 10. Discussion & Possible Action to declare surplus for miscellaneous electronics and other outdated items
 11. Discussion & Possible Action to amend the name on the RWD #7's contract from Welling Rural Water District #7 to Cherokee Rural Water District #7
 12. Engineer's Report – HUB, Inc
 13. General Manager's Report
 14. Attorney's Report
 15. New Business, if any, which has arisen since the posting of the agenda and could not have been anticipated prior to the time of posting.
- V. Adjourn

By:



Michael Doublehead, General Manager